



VOLKERS

Privacy Policy

Volkers B.V. attaches great importance to the protection of your personal data. In this Privacy policy, we would like to provide clear and transparent information about how we handle your personal data.

We do everything we can to guarantee your privacy and therefore, we will handle your personal data with care. In all cases, Volkers B.V. adheres to all applicable regulations, including the General Regulation Data Protection. This implies that we, in any case:

- Process your personal data in accordance with the agreed upon purpose for which they have been provided. These purposes and type of personal data are described in this Privacy Policy;
- Will process your personal data as limited to those that are required for the minimum purposes for which they are processed;
- Will ask for your explicit consent if we need it to process your personal data;
- Have taken adequate technical and organisational measures to ensure the protection of your personal data;
- Will not pass on any personal data to other parties, unless this is required for the implementation of the purposes for which they were provided;
- Are aware of your rights with regard to your personal data, want to draw your attention to these rights and respect these rights.

As Volkers B.V. we are responsible for the processing of your personal data. If you have any questions or wish to contact us after reviewing our Privacy Policy, or in a more general sense, this can be done using the contact details at the bottom of this document.



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Processing of clients' personal data

Clients' personal data are processed by Volkers B.V. for the following purpose(s):

- Administrative purposes;
- Communication about the assignment and/or invitations;
- Execution of an assignment.

The basis for this personal data is:

- The agreed assignment/contract;

For the aforementioned purpose(s), Volkers may request the following personal data:

- Company name;
- Position;
- First Name;
- Surname insertion;
- Surname;
- (Business) Telephone number;
- (Business) Email address;
- Gender

Your personal data will be stored by Volkers B.V. for the purpose of the aforementioned processing for the period:

- During the term of the agreement. After this period, until you indicate that relational storage is no longer necessary.



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Processing of newsletter subscribers' personal data

Newsletter subscribers' personal data will be processed by Volkers for the following purpose(s):

- Informing the person through news releases.

The basis for this personal data is:

- The registration form Newsletter;

For the aforementioned purpose(s) Volkers may request the following personal data:

- Company name;
- Position;
- First name;
- Initials;
- Surname insertion;
- Surname;
- (Business) Email address;
- Gender

Your personal data will be stored by Volkers for the purpose of the aforementioned processing for the period:

- During the period that the person is subscribed.



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Processing of personal data of prospect, stakeholder/lobby contacts and/or interested parties

Personal data of prospect, stakeholder/lobby contacts and/or interested parties will be processed by Volkers for the following purpose(s):

- Information provision in the form of newsletters and/or specific contacts.

The basis of this personal data is:

- Verbal consent, issuing of business card and/or through a link on LinkedIn;

For the aforementioned purpose(s) Volkers may request the following personal data:

- Company name;
- Position;
- First name;
- Surname insertion;
- Surname;
- (Business) Email address;
- Gender

Your personal data will be stored by Volkers for the purpose of the aforementioned processing for the period:

- During the period that one is considered a prospect, stakeholder/lobby contacts and/or interested parties.



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Provision to third parties

We may provide the data you provide to us to third parties if this is necessary for the implementation of the purposes described above.

- Taking care of the internet environment of the GDPR programme;
- Taking care of the (financial) administration;
- Taking care of the CRM;
- Taking care of newsletters and invitations;
- Taking care of and generating management reporting;
- Taking care of storage and access of Packaging data;
- Taking care of data exchange

We never pass on personal data to other parties with whom we have not concluded a processor's agreement. Naturally, we will make the necessary arrangements with these parties (processors) to guarantee the protection of your personal data. Moreover, we will not provide the data submitted by you to other parties, unless required and permitted to do so by law. An example of this would be the police requesting (personal) data from us as part of an investigation. In such a case, we must cooperate and are, therefore, obliged to provide this information. We may also share personal data with third parties if you give us your written consent.

Inside and outside the EU

We do not disclose personal data to parties established outside the EU, provided that the transfer of personal data to a country outside the EU is necessary to secure the vital interests of the data subject and that the data subject(s) give their unambiguous consent to the transfer to the country or countries concerned outside the EU.



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Storage period

Volkers B.V. does not store personal data for longer than is necessary for the purpose for which they were submitted or required by law. You have the right to have your data deleted by us at all times.

Security/ICT

We have taken adequate technical and organisational measures to secure your personal data against unlawful processing, for example, we have taken the following measures;

- All persons who can access your data on behalf of Volkers B.V. are bound by the obligation of confidentiality;
- We apply a username and password policy on all our systems;
- We pseudonymise and encrypt personal data if there is reason to do so;
- We make backups of the personal data in order to be able to restore this data in the event of physical or technical incidents. If we are required to conduct a recovery procedure, we will delete any personal data that has already been deleted in production;
- When deleting personal data in production, the data will be automatically deleted in accordance with the backup procedure.
- We test and evaluate our measures on a regular basis;
- Our employees have been informed about the importance of protecting personal data;
- We use Google Analytics & Cookies to keep track of how visitors use our website. We have set Google Analytics & Cookies to privacy-friendly.



VOLKERS

Rights concerning your data

You have the right to inspect, correct or delete the personal data we have received from you. You can also object to the processing of your personal data (or a part thereof) by us or by one of our processors. You also have the right to have the data provided by you transferred by us to yourself or directly to another party on your instructions. We may ask you to identify yourself before we can respond to the above-mentioned request.

If we are allowed to process your personal data based on your consent to do so, you are always entitled to withdraw this consent.

Complaints

Please contact us directly if you have any complaints about the processing of your personal data. It would be regrettable if we cannot find a solution together. You always have the right to submit a complaint to the Dutch Data Protection Authority, which is the supervisory authority for the protection of privacy.

Changes

We reserve to right to make changes, additions or modifications to our Privacy Policy for a variety of reasons from time to time.

Please contact us if you have any questions or comments regarding our Privacy Statement.

Volkers B.V.
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