

PRIVACY POLICY

Volkers B.V. strongly believes in protecting your personal data. In this Privacy Policy, we aim to provide clear and transparent information explaining how we handle personal data.

We make every effort to guarantee your privacy, and accordingly we treat personal data with extreme care. In every case, Volkers B.V. complies with the applicable legislation and regulations, including the General Data Protection Regulation. This means that we, at least:

- Process your personal data for the purpose for which you provided it; we have specified those purposes and the type of personal data in this Privacy Policy;
- Limit the processing of your personal data to the minimum of data required for the purpose for which it is to be processed;
- Ask your explicit consent if we need it to process your personal data;
- Have implemented technical and organisation measures to ensure the safety of your personal data;
- Shall not disclose any personal data to other parties, unless it is necessary for the purpose for which the data was provided;
- Are aware of your rights concerning your personal data; we shall inform you of those rights and we shall respect those rights.

As Volkers B.V., we are responsible for the processing of your personal data. If, once you have read our Privacy Policy, or more generally, have any questions about this matter or wish to get in touch with us, you can do so using the contact details at the bottom of this document.

Processing the personal data of clients and suppliers

Volkers B.V. processes personal data belonging to clients or suppliers for the following purpose or purposes:

- Administrative purposes;
- Communication about the commission and/or invitations;
- For the execution or publication of a commission.

That personal data may be used on the grounds of:

- The agreed commission/contract;

Volkers may ask you for the following personal data for the purpose or purposes above:

- Company name;
- Position;
- First name;
- Prefix;
- Last name;
- Business or other telephone number;
- Business or other email address;
- Gender

Volkers B.V. shall store your personal data for the processing specified above for the period:

For the term of the contract, and then afterwards until you inform us that storage is no longer necessary on the basis of the relationship.

Processing the personal data of newsletter subscribers

Volkers B.V. processes personal data belonging to newsletter subscribers for the following purpose or purposes:

- To inform people by sending news items.

That personal data may be used on the grounds of:

- The subscription form for the Newsletter;

Volkers may ask you for the following personal data for the purpose or purposes above:

- Company name;
- Position;
- First name;
- Initials;
- Prefix;
- Last name;
- Business or other email address;
- Gender

Volkers B.V. shall store your personal data for the processing specified above for the period:

- For the period for which you are subscribed to the Newsletter.

Processing the personal data of prospects, stakeholders, lobby contacts and/or interested parties

Volkers B.V. processes personal data belonging to prospects, stakeholders, lobby contacts and interested parties for the following purpose or purposes:

- To provide information in newsletters and/or for specifically addressed contacts.

That personal data may be used on the grounds of:

- Oral permission, receipt of a business card and/or via a link on LinkedIn;

Volkers may ask you for the following personal data for the purpose or purposes above:

- Company name;
- Position;
- First name;
- Prefix;
- Last name;
- Business or other email address;
- Gender

Volkers B.V. shall store your personal data for the processing specified above for the period:

- For the period for which you are viewed as a prospect, stakeholder, lobby contact and/or interested party.

Disclosure to third parties

We may disclose the data you have issued to us if it is necessary for the performance of the purposes specified above.

- For providing the internet environment for the GDPR program;
- For the administration and financial administration;
- For Customer Relationship Management;
- For sending out newsletters and invitations;
- For providing and generating management reports;
- For providing storage of, and access to, packaging data;
- For arranging data exchanges.

We never disclose personal data to other parties with whom we have not signed a data processing agreement. We obviously make the necessary agreements with the aforementioned parties (processors) to guarantee the protection of your personal data. Moreover, we shall not give other parties the data you have issued to us, unless we are legally obliged to do so and it is permitted. For example, the police might ask us for personal or other data in the context of an enquiry. In such cases, we are forced to cooperate and are indeed obliged to submit that data.

We may also share personal data with third parties if you give us your written consent.

Within the EU and outside the EU

We shall not provide any parties registered outside the EU with any personal data, unless the transfer of personal data to a country outside the EU is necessary for the indemnification of an essential interest of the party involved and the party, or parties, involved have given their explicit consent for the transfer to the relevant country or relevant countries outside the EU.

Storage term

Volkers B.V. shall not store personal data longer than necessary for the purpose for which it was provided, or as required by law. You always have the right to instruct us to remove your data.

Security/ICT

We have implemented suitable technical and organisational measures to protect your personal data against unauthorised processing; for instance, we have taken the following measures:

- All persons who can learn of your data on behalf of Volkers B.V. are bound to secrecy.
- We apply a user name and password policy to all our systems;
- We pseudonymise the data and encrypt personal data if we have reason to do so;
- We make back-ups of the personal data so we can restore it in the event of physical or technical incidents. If we need to run a recovery procedure, we shall again remove the personal data that had been removed earlier in production;
- When we remove personal data in production, the data shall be removed successively in accordance with the back-up procedure;
- We test and review our measures regularly;
- Our employees are informed of the importance of protecting personal data;
- We use Google Analytics & Cookies to register how visitors use our website. We have adjusted the settings in Google Analytics & Cookies to be privacy friendly.

Rights connected to your data

You have the right to inspect, correct or remove the personal data that we have received from you. You may also lodge an objection against the processing of your personal data, or part of that data, by us or one of our processors. You also have the right to instruct us to transfer the data you have provided to yourself or, on your instruction, to another party. We may ask you to show proof of your identity before we can carry out the aforementioned requests.

If we are permitted to process your personal data on the basis of consent you have granted, you always have the right to withdraw that consent.

Complaints

If you have a complaint concerning the processing of your personal data, please get in touch with us immediately. We shall obviously be upset if we cannot come to an agreement on this matter with you. You always have the right to lodge a complaint to the Dutch Data Protection Authority (Dutch DPA, Autoriteit Persoonsgegevens), the supervisory body for privacy protection.

Amendments

We may make amendments, additions or changes to our Privacy Policy from time to time for a variety of reasons.

If, after reading our Privacy Statement, you still have questions or comments, please get in touch with us.

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